



PRESTON COUNTY SHERIFF'S DEPARTMENT

SHERIFF DANIEL R. LOUGHRIE

103 WEST MAIN STREET KINGWOOD, WEST VIRGINIA 26537
Law Enforcement: 304-329-1611 FAX: 304-329-2794 TDD: 304-329-0652 Tax Office: 304-329-0105

Report Request Form

Requester Information:

Name:
Telephone: ()
Address:
City: State: Zip:
Are you involved in incident? yes no

CRIMINAL REPORT

Date of Crime:
Location of Crime:
Victim (s):
Type of Crime:

VEHICLE CRASH REPORT

Date of Crash:
Location of Crash:
Driver/Owner #1:
Driver/Owner #2:
Pedestrian:
Passenger:

FEE SCHEDULE

Crime/Vehicle Crash Report.....\$10.00 x
Photo/Audio Disc (if available).....\$20.00 x
Total Submitted: \$

Mail or drop off your request to (including payment and self-addressed envelope):

Preston County Sheriff's Office
103 West Main Street
Kingwood, WV 26537

Your request will be mailed back to you in your self-addressed envelope when approved.
You will be notified within 5 business days if your request was approved or denied.

OFFICE USE ONLY

Report Number: _____

Officer's initials: _____

____ Approved _____ Denied

Reason: _____

Payment: _____

Chief Deputy Approval: _____

Date Mailed: _____